



Date d'entrée :	
N° de référence :	
	Réservé à l'administration

Application for the approval as a host family for an au pair placement

The undersigned

Mr./ Mrs _____ And spouse Mr. /
/ partner Mrs _____
nationality _____ nationality _____

resident at :

street, house _____ phone number _____
number _____
postal code _____ cell phone _____
location _____ email _____

Members of a household :

Consisting of _____ people, namely: _____ adults
_____ children between 6 and 13 years
_____ children under 6 years

- ☐ are aware of our commitments as a host family (see page 2 of the form), to which we adhere ;
- ☐ certify that the information in this application is accurate ;
- ☐ handed in with this application :
- ☐ extended certificate of residence (« certificat de résidence élargi) not older than three months ;
 - ☐ a criminal record certificate not older than three months for all its adult members at the beginning of the au pair young person's placement ;
 - ☐ proof that the children who are under six years old have a planned day-care placement for the term of the au pair young person's placement;
- ☐ we take act that we can go to the National youth service (phone 247-86408) in case of any problems during the stay and

apply to the Minister of Education, Children and Youth for the approval as a host family for an au pair young person.

location an date : _____, le _____

Signature of the applicant : _____ and the partner / spouse : _____

Commitments of the host family

The host family agrees to

- inform the National Youth Service of the final arrival date of the “au pair” young person at the beginning of the au pair placement;
- take out a statutory health and accident insurance scheme for the “au pair” young person pursuant to Articles 1 and 85 of the Social Security Code for the term of his/her placement;
- hand in a certificate stating the statutory health and accident insurance scheme for the “au pair” young person during the month after the “au pair” young person’s arrival;
- take out a civil liability insurance with a duly approved insurer in Luxembourg for the “au pair” young person for the term of the “au pair” placement;
- give the “au pair” young person at least three free evenings per week, in addition to a whole day off per week and two more days off per month;
- must release the “au pair” young person of her tasks to be able to follow the obligatory information session;
- give the “au pair” young person enough free time to attend language classes and rise his/her cultural knowledge;
- communicate to the National Youth Service a provisional schedule countersigned by the “au pair” young person before the beginning of his stay;
- cover the costs of the language courses the “au pair” young person is attending;
- provide boarding and lodging of the “au pair” young person;
- provide the “au pair” young person with a separate room and give him/her free access to the house;
- wire every month a fixed amount to the “au pair” young person. The amount corresponds to a quarter of the minimum social wage and functions as pocket money even if the “au pair” young person might be inactive for a certain time;
- take care of potential early repatriation of the “au pair” young person due to illness, accident, withdrawal of the approval or withdrawal of the authorisation of the “au pair” young person.

Important notices

Approval shall be withdrawn when the host family ceases to satisfy the conditions for approval, respectively the commitments on the basis of which its granting was submitted, or where, by its actions, it endangers either the safety or the physical or psychological health of the “au pair” young person. It shall also be withdrawn when the host family does not meet the commitments mentioned in the “au pair” placement agreement concluded with the “au pair” young person.

Note on the documents to be handed in with the application for approval:

- extended certificate of residence: issued by the municipal administration;
- criminal record certificate: issued by the Ministry of Justice, casier judiciaire, Cité Judiciaire, Building CR, L-2080 Luxembourg;
- proof that the children who are under six years old have a planned day-care placement with a caretaker or a parental assistant. You may also make a statement of which a model can be downloaded on www.accueil-aupair.lu

This application has to be send **before the beginning of the au pair young person placement**
Service national de la jeunesse

Mrs Nina Mabenga

BP 707

L-2017 Luxembourg

It must be completed, signed and accompanied by the required supporting documents.
Incomplete applications cannot be processed and will be returned to the applicant!
